MINUTES OF THE ANNUAL GENERAL MEETING OF MEMBERS OF THE CALGARY ALLIED ARTS FOUNDATION

HELD AT **COMMNUNITY WISE**, **223 12 Ave SW** **CALGARY, ALBERTA, ON JANUARY 20, 2015, AT 7:00 P.M. (CALGARY TIME)**

FORMALITIES

# The meeting will now come to order at 7:10pm, called by Tricia Leadbeater.

# This is the annual general meeting of the members of the Calgary Allied Art Foundation (the "Foundation"). Pursuant to the by-laws of the Foundation, I, Tricia Leadbeater, as President of the Foundation, will act as Chairman of the meeting, Tricia Leadbeater will act as Secretary of the meeting.

# I will chair the formal portion of the meeting, following which officers of the Foundation will present their reports regarding the Foundation's business during the course of the year.

# The notice calling this meeting of members was distributed on **December 30, 2014** to all members of record.

# A quorum for a meeting of the members of the Foundation is 5 members representing at least 30% of the membership. There are \_\_\_\_\_**13**\_\_\_\_\_\_ members present, so a quorum is present.

# Notice having been served in accordance with the articles of the Foundation and a quorum being present, I declare that this meeting is duly constituted for the transaction of business.

LAST MEETING OF MEMBERS

# The last meeting of the members of the Foundation was held on **January 21, 2014**. The minutes have been tabled and are available for inspection by any member.

# Unless any member wishes the minutes read, I do not propose to read them at this meeting.

MOTION #1 Motion by : \_\_**Cherry Ma**\_\_\_\_\_\_\_\_\_\_

"I move that the **January 21, 2014** AGM minutes are approved and entered into record."

Seconded by: \_\_**Shannon Williamson**\_\_\_\_\_\_\_\_\_\_\_

Is there any discussion? **No**

All in favour, please signify by raising your hands. **All in favour**

Any contrary? **No**

FINANCIAL STATEMENTS

# The next item of business is the tabling of the financial statements to **June 30, 2014. Cherry Ma**, the Foundation’s Treasurer will present an overview of the financial statements.

ELECTION OF DIRECTORS

# It is now in order to proceed with the election of directors.

# I declare the meeting open for nominations and place the names of the proposed directors before the meeting.

I nominate:

**Tricia Leadbeater, President, for a second term**

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as a director of the Foundation.

# All of the nominees have consented to act as directors of the Foundation, and I direct the Secretary to append their consents to the minutes of this meeting.

# Are there any further nominations? **No**

*[If not, proceed as follows].*

# I declare the nominations closed.

Is there any discussion? **No**

All in favour of electing those nominated as directors, please raise your hands. **All in favour**

Any contrary? **No**

CARRIED (unanimously)

# I declare those nominated to be duly elected directors of the Foundation to hold office until the next annual meeting that coincides with the end of their three year term or until their successors are elected or appointed pursuant to the provisions of the by-laws of the Foundation.

APPOINTMENT OF AUDITORS

# The next item of business is the appointment of auditors. I will now entertain a motion that 2 members in good standing, be appointed the auditors of the Foundation until the next annual general meeting or until a successor is appointed.

MOTION #2 **Motion:**

"I move that\_**\_Lauren Frosst and Natalie MacDonald\_\_,** be appointed the auditors of the Foundation until the next annual meeting or until a successor is appointed and that the remuneration of such auditors be fixed by the board of directors."

Seconded by: \_\_**Shannon Williamson**\_\_\_\_

Is there any discussion? **No**

All in favour, please signify by raising your hands. **All in favour**

Any contrary? **No**

CARRIED (unanimously)

COMMITTEE REPORTS

# The next item of business is the presentation of reports to by the officers of the Foundation.

**PRESIDENT’S REPORT**

The Calgary Allied Arts Foundation has had a very active past year, spanning from July 2013 through June 2014. The Foundation has continued to actively promote and encourage the visual arts in the city through our artist residency program, as well as some brand new endeavours to the organization.

While the Foundation has not participated in any public arts collections with the City of Calgary over the last year, we did pursue our mandate of supporting the growth of public art in the city through co-funding a public art sculpture in the Sunnyside public gardens, Calgary’s oldest public garden. We matched a $5,000 contribution from the Hillhurst Sunnyside Community Garden (with their funding supported by the Calgary Foundation). The winning artist proposal was selected through a juried process, which included a board member representative from CAAF. Karen Ho Fatt was the artist selected, and the sculpture is to be completed by July 1, 2015.

CAAF secured an office in the Communitywise (“The Old Y”) building, sharing space with several other media arts groups. This location provides a physical home for us and bolsters the identity of the organization, as we have been operating with a virtual office and storage space for our files for several years. We donated several years of the organization’s archives to the Glenbow Museum for permanent storage. CAAF also made a $500 donation to the Glenbow in recognition of their support and archival services.

In the past year CAAF underwent a design and webpage upgrade to our image, sending out a bid for a design proposal to the local artist community. The winning designer artist created a new logo, look and website for CAAF. The website should be launched in early 2015. In the process of working to better record and promote the activities of CAAF, we also agreed on the importance of documenting CAAF’s history as one of Calgary’s oldest not-for-profit arts organizations. The history of CAAF will be written by a local historian and available to the public later in 2015. We received a grant from the Alberta Historical Resources Foundation which will help to complete this project.

Our Artist in Residence program enjoyed a very successful year, with CAAF receiving a large number of qualified applicants to the residency. We moved into new space this past year, where we feel artists will have better connection to Calgary’s artist community and more opportunities to participate in the visual arts scene in Calgary. The public is invited to see each artist in an open studio format at the end of each residency, where the artist is available to discuss the work(s) he or she developed, and their artistic process and experience.

Thank you to the generous donation of space, along with gallery grade design and lighting, Gallery 505 was developed and planned through our fiscal year. Gallery 505 will be a micro gallery located on the pedestrian level of 505 8th Ave SW, just at the end of the Stephen Avenue Mall in downtown Calgary. Our inaugural piece of art will be a Marion Nicoll selection, one of CAAF key’s benefactors. Formal opening will be in January 2015.

I would like to thank the current board members and especially our administrator Cassandra Paul for their hard work and dedication without which the Foundation would be unable to function. A special thank you to Doug Haslam, whose term as president ended this past year. Doug has been instrumental in leading CAAF through a number of transitional periods through many years, and continues to support the organization through mentoring and guidance.

I look forward to 2015 as we fully program Gallery 505, see our resident artists develop their practice through our residency program, write the history of CAAF, continue to support the purchase of public art, as well as to promote the Civic Art Collection.

Respectfully Submitted,

Tricia Leadbeater

President

# **FINANCIAL REPORT**

# See attached documents

**CAAF/ST(ART) RESIDENCYCOMMITTEE REPORT**

In keeping with the specifications of the Nichol endowment fund, CAAF is advancing and promoting visual arts in Alberta by providing a space in which Albertan artists can create and show their art.

Effective Jan. 1 2014, the CAAF Board decided to change the name of the residency from the ST(ART) Residency to the CAAF Residency in order to more clearly express the connection of the residency program to CAAF. Also, since the Residency is not only for artists at the beginning of their careers, it was felt that “ST(ART)” was misleading.

Also effective Jan 1, 2014, the residency honorarium was increased from $500 to $1000 per month.

Since 2006, the CAAF/ST(ART) residency has used two spaces (not always concurrently) for residency studios and for exhibitions of work: 319 - 10 Avenue SW, and Art Central. In December 2013, however, Art Central closed down and the residencies have since been held at the 10th Ave. studio exclusively.

The CAAF Residency Committee selects residents of the program based on proposals that they have submitted through a public call for applications. Each residency is at least one month in duration and no longer than three months. Rental of space, an artist’s fee of $1000/month, and promotional fees are provided to residents.

**2013 – 2014 Budget**

Estimated Monthly fees

Studio Rental $420.00

Artist Fee $1000.00

Invite/ opening $100.00

Total monthly fees $1 242.00

Total Annual Fees $14 904.00

**2013/2014 Residents**

The following were our residents for the year 2013-2014

* May-July, 2013 Bruce Watson
* July-August, 2013 Karen Macdonald
* August-September, 2013Andy Van Dinh
* September-November, 2013 Deborah Sears
* November-January, 2013/14 Natalie McDonald
* January-February, 2014 Steven Cottingham
* March-May, 2014 Sasha Foster
* July-July, 2014 Tammy McGrath

FURTHER BUSINESS

# Is there any further business? **No**

TERMINATION OF MEETING

# As there is no further formal business, I will entertain a motion to terminate the formal portion of this meeting.

MOTION #4 **Motion:**\_\_\_\_\_**Shannon Williamson**\_\_\_\_\_\_\_ "I move that the meeting be terminated".

Seconded by: \_\_\_**Cherry Ma**\_\_\_\_

All in favour, please signify by raising your hands. **All in f avour**

Contrary? **No**

CARRIED (unanimously)

# I declare this meeting terminated.